



Guru Gobind Singh Indraprastha University
Sec 16 C Dwarka New Delhi 110078
Admissions Branch

F. No. IPU/Admissions/Offline Counselling /M.DES.

Dated: 17TH July '2025

SCHEDULE OF SPOT COUNSELLING/ ADMISSION SESSION: 2025-26
MASTER of Design [M. Des] (Code-611): OFFLINE COUNSELLING

Date of Counselling: 30.07.2025

Venue of Counselling: Guru Gobind Singh Indraprastha University,
Sector 16 C, Dwarka, New Delhi-110078.

The candidates must read the complete schedule and ensure their presence

1. All the registered candidates shall report in person for the SPOT Counselling at the venue of Counselling on the date and time mentioned below,
2. 'Verification of Documents' and 'Allotment of Seats' of candidates

Date	Activity	Category of Candidates	Time
30.07.2025	Verification of Documents, Allotment of Seats & Admission of the Students	All Registered Candidates from DELHI and Outside Delhi of all Categories	10:00am -11:00noon
30.06.2025	Verification of Documents, Allotment of Seats & Admission of the Students	ON SPOT REGISTRATION for the eligible candidates	10:30 am to 11.30 am

Important:

- ON SPOT registration can be done for eligible candidates by paying Rs 2500. It is over and above the fees.

3. Name of USS:

a. University School of Design & Innovation.

4. Seat Allocation in Delhi and Outside Delhi Region

For clarification on region i.e. Delhi or Other states, candidates may please refer to Chapter 5: 'Seat Allocation', Admission Brochure 2025-26.

5. Reservation Policy

Candidates shall please refer to Chapter 6: 'Reservation Policy', of Admission Brochure and as the notification issued by the GGSIP University from time to time in this regard.

6. Eligibility Criteria & Admission Criteria for Programme M.Design, Code-611

Please refer the Admission brochure <http://www.ipu.ac.in/Pubinte2025/adm25brug310125.pdf>

7. Documents Required for Verification and Allotment of Seats:

Selected candidates are advised to bring the following:

- a) Payment of FEES of by DRAFT—of Rs. 2,50,000/- (Rs. Two Lakh Fifty Thousand Only). paid through

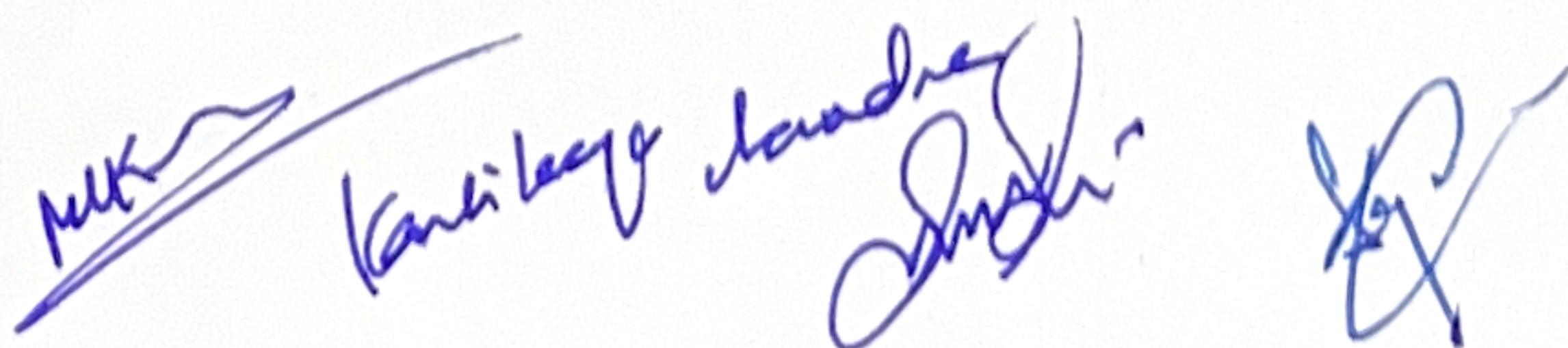
- (i) **Bank Draft(s)** in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, phone, address, mobile no, name of the programme, and Rank on the back of the Bank Draft(s).
- b) Four passport-sized photographs (same as that on admit card)
- c) Copy of Admission verification form (Copy of Admission verification form as per Appendix 6 of Admission Brochure 2025-26.)
- d) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- e) Mark-sheets / Certificates of qualifying examination:
The candidate will be required to bring the original certificates / Mark-sheets downloaded from the Digi locker or the authorized website of the central /state board for the class 12th along with the self-attested photocopy of Certificates / Mark-sheets of the class 12th.
- f) Score card of the National Level Test:
The candidate who has registered via NLT will be required to bring the original certificates / Mark-sheets of the National Level Design test- UCEED / NID DAT/NIFT aptitude exam/ JEE part II / NATA along with the self-attested photocopy of Certificates / Mark-sheets.
- g) Physical Fitness Certificate:
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per the format given in Performa of Medical Certificate in as per Appendix 5 in Admission Brochure 2025-2026.
- h) Reserved Category Certificate:
All reservation category candidates who are seeking admission in the reserved category in UR&EWS/ SC / ST / DEF / PWD must bring their reservation certificate in original along with the self-attested photocopy of the certificate for claiming a seat against the reserved category. The Defence Category candidates, in addition, shall also bring Appendix 1 duly completed. The Appendices are available in Part E of Admission Brochure 2025-26.
- i) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from the Gazetted officer in Original, not more than 06 (six) months old.
- j) Application regarding age or any other relaxation with necessary approval (if necessary).
The candidate claiming reservation against the UR&EWS category must produce a certificate issued after 31.03.2025 by the Competent Authority and valid for the year 2025-2026 at the time of verification of documents and allotment of seat.

8. **Seat Matrix:** The MERIT LIST is prepared as per the various categories please refer to Chapter 6: 'Reservation Policy', Admission Brochure 2025-26.

10. All candidates who wish to participate in the Offline counselling for admission are advised in their interest to visit the University website www.ipu.ac.in and <http://ipu.ac.in/eastcampusmain.php> for regular updates.

Please note the admissions for each round would be as per the University norms.

11. Discrepancy if any, would be resolved by Director -In -Charge, Admissions and Dean, USDI



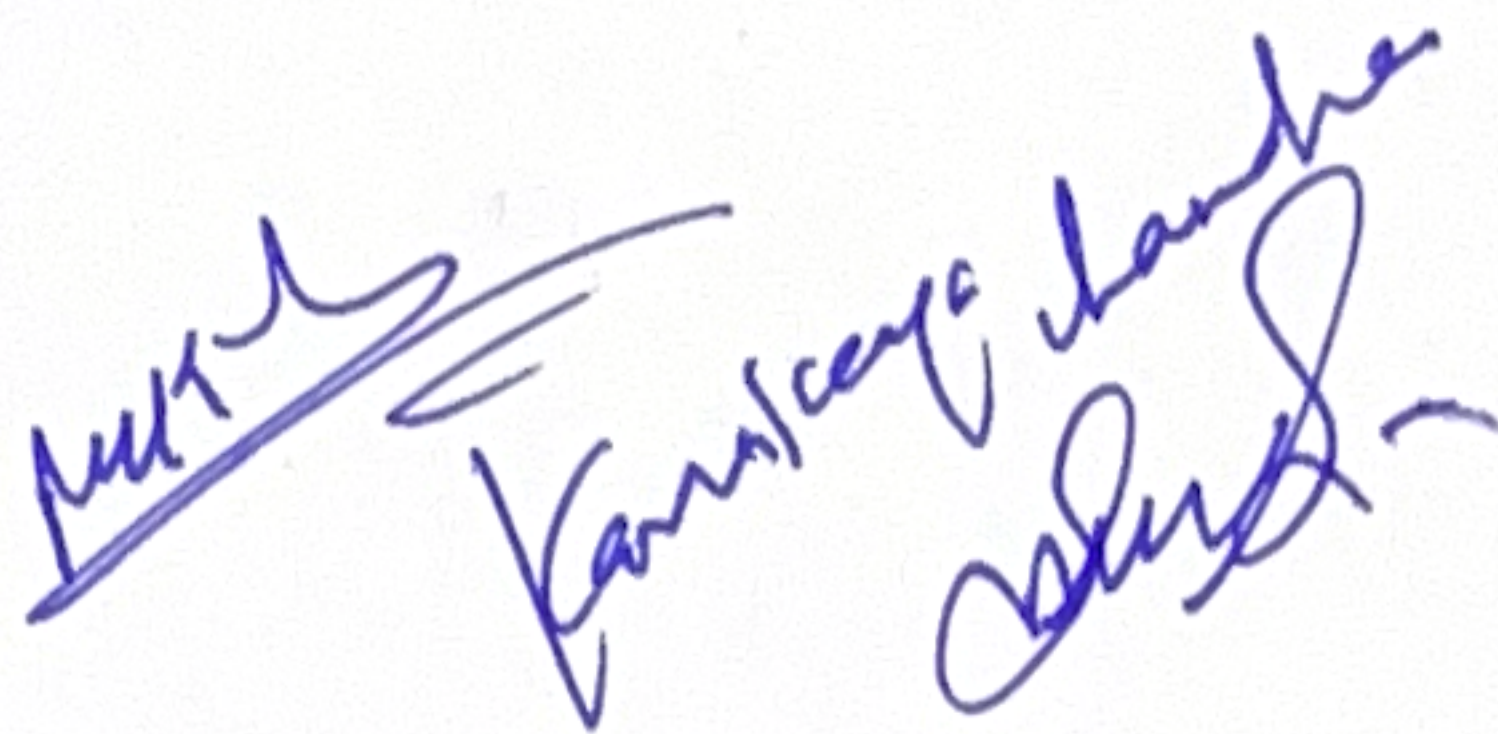

(Prof. Ajay Kumar Singholi)
DEAN USDI)

Copy to:

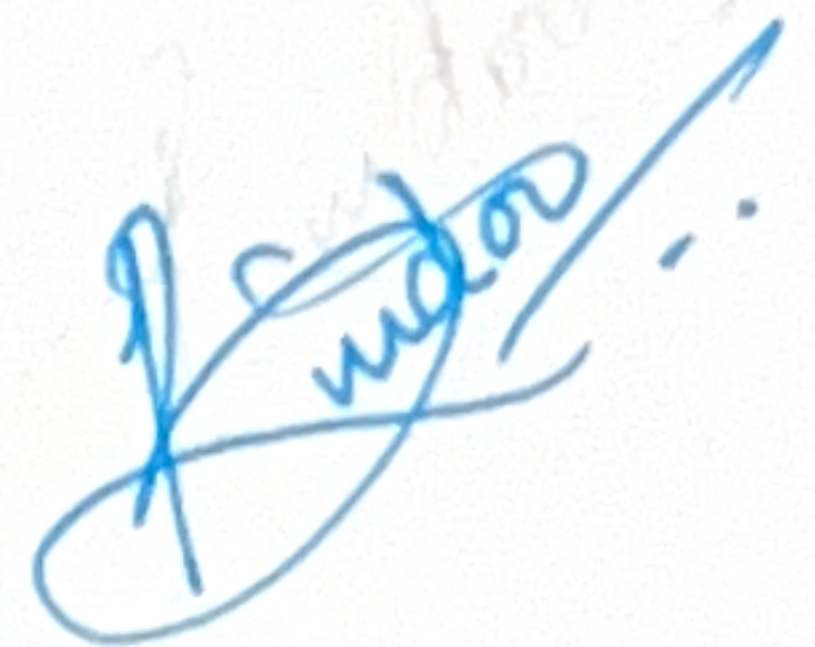
1. Director-In-Charge (Academic) for kind information and needful.
2. Director, EDC for kind information
3. Controller of Finance, GGSIPU, for kind information and needful.
4. Controller of Examinations, GGSIPU for kind information

Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.

6. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
7. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
8. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
9. AR to Registrar, GGSIPU for information of Registrar.
10. Deputy Registrar (Academic)
11. Guard file.



Kamdeepa Chandra



(Ms Bindoo Ranjan)
Admission Incharge, USDI